



Little Wagtails Hedgehogs Parent Information 2023



**“Be Caring. Be happy.
Always do your best.”**

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Welcome from all of our team in the Hedgehog room

We are very happy that you are considering our nursery for you and your little one. We are very proud of our setting and take pride in the progress and fun our children have while they are with us.

We are a part of Croftlands Infant and Nursery school and work closely with the staff in the school to ensure all our children reach their full potential in a caring environment.

In the Hedgehog room we have two apps that are used to keep an eye on your child's progress and their day to day activities, these are Family and Dojo.

The Philosophy of the School

The Governors and staff of the school feel that the early years in education are of vital importance in establishing a positive attitude to learning and in providing a sound base for all subsequent development. Our philosophy is to make each child feel valued for their contribution to school life and to foster friendly, caring attitudes for their own and the wider community.

Statement of Purpose

Our purpose is to ensure that Croftlands Infant and Nursery School continues to provide a safe, happy, caring and stimulating environment in which each child is valued and encouraged to fulfil their full potential.

Aims





- To set and maintain the highest standards of achievement for all children.
- To foster in the children a desire to make a positive contribution to the community in which they live.
- To create an environment where children can learn to be healthy and promote the long term development of healthy lifestyles.
- To provide a happy, secure and inclusive learning environment, fostering self-esteem, respect, care and consideration for others and a sense of belonging and pride in the school and the community around them.
- To help our children develop their skills, knowledge and understanding in a fast changing world.



- To develop a curiosity and eagerness to learn, meeting the individual needs of each child and giving all children an equal opportunity to develop to the best of their ability.
- To work in partnership with children, staff, parents, governors and the wider community to provide the best possible education for all our children.
- To provide strong, effective leadership, setting and maintaining the highest standards of achievement for all our children, promoting a pride in their own achievements.
- To value creativity, individuality and initiative in a culture of praise and encouragement.



Our Staff

Name	Job Title	Qualification
<p>Mrs J Proctor</p> 	Head Teacher	
<p>Mr D Stewart</p> 	Year 2 Teacher and SENco	
<p>Mrs Julie Peel</p> 	Administrator	
<p>Miss G Merry</p> 	Room Leader	NVO Level 3



	Miss C Lepelletier	Nursery Assistant	NVO Level 3
	Mrs L Turner	Nursery Assistant	NVO Level 3
	Miss M Haddow	Nursery Assistant	NVO Level 3
	Miss Caitlin Thackrah	Nursery Assistant	Level 2, working towards Level 3.

Fees, Deposits and Sessions



We are open all year round apart from weekends, bank holidays and Christmas, from 730am until 6pm. Our sessions and their prices are:

	Morning 7.30-1.00 £27.50	Afternoon 1.00-6.00 £25	Full Day 7.30-6.00 £52.50	Friday 7.30-3.00 7.30-1.00 1.00-3.00
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

We offer provision for 3 months to 2 years old, when children will transition onto the next room. You can drop and pick your child up/off at any time during the session you select.

To start our room you will be required to pay a deposit, this will be half of your monthly bill e.g. if you do one full day a month (£52.50) your deposit will be £105.

An invoice will be sent out to you and must be paid before the end of the month, if your invoice is not paid in time you will receive a reminder to pay. You will be given three reminder all together and on your final reminder your place will be terminated on failure to pay.

We accept cash, cheque, bank transfers and tax free childcare.

Ratios in the room

While working together with your children we maintain the ratio of adults to children in the setting that is set by the Safeguarding and Welfare Requirements. This helps us to:

- Give time and attention to each child in the setting
- Interact with the children about their interests and the activities we partake in
- Help children to experience and benefit from the activities we provide and allow the children to explore and be adventurous in safety.

Our ratio for under 2 year olds is 3 babies to 1 adult, we can take up to 12 children a session and also make sure our ratio is right.

Parents as Partners

Our setting recognises parents as the most important educators of their children. All of the staff see themselves as partners with parents in providing care and education for their little



ones. There are many ways in which parents can take part in making the setting a welcoming and stimulating place for themselves and their children, such as:

- Exchanging knowledge about their children's needs, activities, interests and progress with the staff, either face to face or on one of our apps (Family/Tapestry)
- Sharing their own special interests with the children and informing us about these, e.g. outdoors, farm life, physical activities. So that we can form activities around these and talk to the children about their home life.
- Taking part in events and informal discussions about the activities and curriculum provided by the setting, joining in community activities, in which the setting takes part
- And lastly building friendships with other parents which can lead to play dates and parents passing on advice when needed.

We welcome all parents to drop in to the setting at any time for a chat, we are always here to listen and help where we can. In our setting we try our best to engage parents, we use Family and Dojo to keep parents informed about what activities we are doing and ways that they can get involved. We try our best to have stay and play days where we invite the parents into nursery to join us in activities.

Key Workers

At Wagtails Nursery we operate a key worker system. This makes sure that there is always a key worker available to support your child which ever sessions they attend. Each child joining the setting will be allocated to a key worker. Their key worker will help your child settle in and build a relationship with them and yourself as the parent. When your child's key worker is selected you will be informed, so that you can talk to them at any time. Your key worker will be in charge of following your child's progress. Although your child will have a key worker it is the whole team's responsibility to ensure that your little one receives the best possible care while with us.

Our Routine and Day to Day Activities



At our nursery we do not have a strict routine, we try our best to follow each child's individual routine. We do this to ensure the child has a cohesive routine in order to help their transition into nursery.

Throughout our day we plan different activities around your child's interests and developmental needs. We also base activities on things going on around the world and in our environment such as Valentine's Day, Saint Patrick's Day, Chinese New Year, Easter, Spring, Winter.

We mainly use food and edible based products in our play as younger children tend to use their mouths to explore.

We offer adult lead and independent lead activities for the children to help them build up their abilities, seek attention from others, introduce new experiences and skills as well as helping them to interact with others. We try our best to go outside as often as we can to help contribute to their health, physical development and knowledge of the world around them.

Clothing

At our nursery we love messy play and are often getting very messy and covered in different material, because of this we ask that you bring your child in appropriate clothes that you do not mind getting dirty. We also ask that you bring appropriate clothing and protection for your children.

- Warmer weather we ask that you bring your own sunscreen and sun hat for your child.
- Colder weather we ask that you bring, coats, hats, gloves and warm clothes.
- If the weather is wet we ask that you bring a coat or waterproof and if your child is walking wellies.

Our room can get very warm, do not be alarmed if we have removed layers from your child when you come to pick them up.

Nap Times

At our setting we have both cots, buggies and bouncers for the younger children that we offer for them to nap in, you will be asked what your child's preferred is and we will try our best to settle them, this may vary for the first few weeks as your little one settles in but will quickly get back into their normal routine.

Food Routines

At our nursery we have a loose food routine throughout the day this is:

- 7.30 -8.30 Breakfast. This consists of cereal such as weetabix, porridge, rice krispies, cheerios.



- 9.30 -10.00 Morning Snack. This normally will be a choice of fruit and either, toast, crumpets or pancakes
- 11.30 Lunch
- 3.30 – 4.00 Afternoon Snack. This tend to be a choice of fruit with either toast, breadsticks, crackers etc..

If your child has any dietary requirements or intolerances we will offer appropriate snack for them to have. If your child has a sever allergy we will ensure that no produce of the allergy is in nursery at any time.

We are unable to provide a lunch for children as we do not have the facilities and ask for parents to provide a packed lunch for their child. If your little one is over the age of one we are not able to heat meal up for you. If you are interested in a hot meal we can set up a lunch shop account from the school so that you can order a school dinner. Alternately some parents will bring hot meals in a flask for their child to eat.

Policies

Copies of our policies and procedures are available for you to see on the Croftlands Infant and Nursery school website. Our Policies help us to ensure that the service provided is a high quality and ensure the health and safety of staff and children.

The staff work together to adopt and implement the policies.

Safeguarding children

Our setting has a duty under the law to safeguard children against suspected or actual 'significant harm'. This school ensure children against the likelihood of abuse in our settings and have procedures for managing complaints or allegations against any member of staff.

We try our hardest when working with children and their parents ensures we are aware of any problems that may emerge and can offer support, including referral to appropriate agencies when necessary, to help families in difficulty.

Our SENco officer is Year 2 teacher Mr D Stewart

Medicine and Sickness

At Little Wagtails we are unable to give any medicine unless prescribed by a doctor. When it comes to antibiotics they must prescribed for four times a day or we are unable to administer them to your child. We are able to apply nappy creams and teething gels/granuals but do not carry any spares at nursery. If your child has a sore bum but no nappy cream we will be unable to apply any to relieve them.



If your child has sickness or diarrhoea they need to be kept off number for 48 hour from their last bout of illness. For information on our other illness policies please look on our website or on Cumbria county councils sickness policy.

Holidays

We offer two weeks of what sessions you do for holidays at Little Wagtails, we need to be given a four week notice for these holidays to be taken unpaid.

Joining Our Nursery

Here at Little Wagtails we want your child to feel completely safe and happy with us. To ensure that this is the case all the staff will work with you to decide on how to help your child to settle. This will be a join effort from your child's key worker and all the staff.

Before your child starts their place we offer settling session for you, these are two one and a half hour session on day which suit into your schedule, if you feel like your child needs more, we will try our hardest to add as any in as we can before their start date.

We hope that you and your child will enjoy being at a part of our setting and that you both find our activities interesting and stimulating.

The staff are always ready with an open ear if you feel the need to talk about anything.⁷

Thank you for considering our nursery

All the Little Wagtails Hedgehog Room Team.



Playing in the water outside



Exploring the big playground



Woodland walk



Using our senses to explore the sensory trays





using our Gruffalo puppets during story time.



Listening to stories

Meeting special friends such as George the snail





Using our fine motor skill



Colouring In and celebrating things going on around us, Christmas jumper day



Playing with our different toys



Joining In with yoga